

GILLETTE CITY ORDINANCE 14-13 INFORMATION

In order for the City of Gillette Police Department to efficiently and effectively respond to alarm calls, Gillette City Ordinance 14-13 has been adopted to help better serve our citizens. This ordinance has established the rules for alarm registration and false alarm management.

The ordinance makes it mandatory for all citizens or businesses that have alarms to register and update their alarms with the Gillette Police Department annually. In addition to registration of alarm systems, alarm owners are subject to false alarm service fees and permit suspension.

Excessive false alarms or non-payment of fees will result in permit suspension and denial of police response to alarm dispatch requests. Please see the ordinance penalty fee below.

For this ordinance, alarms shall include panic alarms, robbery alarms and burglar alarms. Panic and robbery alarms are primarily activated by individuals intending to summon emergency police assistance and burglar alarms are primarily self-activated by changes in particular environmental conditions unique to each alarm.

“False alarm” shall mean the activation of an alarm for any reason other than an emergency burglary or robbery situation or an act of God. An emergency burglary or robbery situation occurs when an attempted or actual burglary or robbery is in progress. If the alarm user notifies the City Dispatch Center that an alarm is in fact a false alarm before police officers arrive at the location of the alarm, the event shall not be counted for the imposition of an administrative fee or other consequence under this ordinance.

| Number of False Alarms | Penalty Fee | Other Requirements |
|---|--------------------|--|
| 1 st – 3 rd false alarms in calendar year | \$0 | N/A |
| 4 th false alarm in same calendar year | \$50 “or” | Submit written verification from alarm maintenance company describing problem, corrective action taken, and certifying that the alarm is functioning properly. |
| 5 th and subsequent false alarms in same calendar year | \$50 “and” | Submit written verification from alarm maintenance company describing problem, corrective action taken, and certifying that the alarm is functioning properly. |
| Alarm in default*** | \$100 “and” | The owner submits a letter stating that corrective action has been taken and describing the action fully; and an alarm maintenance company submits a written verification describing the problem, corrective action taken, and certifying the alarm is functioning properly. |

***If within 30 days of receiving official notification from the Gillette Police Department that you have had a fourth or subsequent false alarm within the same calendar year, you have not met the above listed requirements, the alarm will be in default. The Gillette Police Department will NOT respond to any alarms from a burglar alarm that is in default, but will respond to panic and robbery alarms.

Users shall pay administrative fees according to the terms of this ordinance. Users of robbery or panic alarms may be cited into Municipal Court for failure to pay administrative fees assessed according to this ordinance.

Please fill out the Alarm Permit Application on line by clicking this link, [Alarm Application](#)

If you have any questions regarding this letter, please feel free to call the City of Gillette Police Department Records Division at (307) 686-5306.